



Southern California Registry of Interpreters for the Deaf  
**Board of Directors Annual Board Meeting**  
**GLAD**

**Minutes**  
June 23, 2018

**1. Call the meeting to order: 10:18a**

**2. Roll Call:**

- ✓ President - Peggy Huber
- ✓ Vice President - Cynthia Herbst
- ✓ Treasurer - Anne Jackson
- ✓ Secretary – Stephanie Webb
- Member at Large (Deaf) - vacant
- Member at Large (IDP) - vacant
- Member at Large (Div) – vacant
- ✓ PR Committee Co-Chair: Beth D’Addario
- ✓ PR Committee Co-Chair: Lena Serrano
- ✓ Membership Committee Chair - Bob LoParo
- ✓ Prof Dev Committee Chair - Amanda Carso
- Cert Main Program Committee Chair - vacant
- Website Committee Chair - Jerrin George \*Out of town
- Newsletter Committee Chairs - Brenda Pluntze \*Out for family emergency

**Prospective Co-chairs and Officers:**

- Andréa Lust (Membership) \*Out of town
- ✓ Marcus Gunter (PDC)
- Paola Morales (IDP MAL)

**3. Reading of SCRID Mission Statement:** Read by Cynthia Herbst

It is the mission of Southern California Registry of Interpreters for the Deaf to provide local forums and an organizational structure for the continued growth and development of the professions of interpretation and transliteration of American Sign Language and English.

**4. Approval of Agenda:**

Motion to accept Annual Board Meeting agenda for June 23, 2018.

Motion by: Cynthia Herbst                    2<sup>nd</sup>: Anne Jackson                    Vote: (4/0/0) Motion Carries

Discussion: Approved with the addition of new business item 7C (raised by Stephanie Webb).

**5. Approval of Board Meeting Minutes:**

Motion to accept Online Board Meeting minutes for May 11, 2018.

Motion by: Cynthia Herbst                    2<sup>nd</sup>: Anne Jackson                    Vote: (4/0/0) Motion Carries

Corrections: None

**6. Ice Breaker - Intro of new members of SCRID Leadership**

**7. New Business –**

**a. Motions:**

**20180623.1** That the SCRID Board approve the appointment of Andrea Lust as Membership Committee Co-Chairperson.

**Background:** Andrea has been a long-standing member and supporter of SCRID. She has submitted her Letter of Intent and Resume to the President and Executive Board, highlighting her skills and experience dealing with communications (in person and electronic), knowledge of email/databases/clerical abilities, and her professional commitment to our field. I highly recommend her as Co-Chair, working alongside me on the Membership Committee. (Bob LoParo)

Author: Bob LoParo, Membership Committee Chairperson

Motion by: Peggy Huber      Second by: Cynthia Herbst      Vote: (4/0/0)      Motion Carries

Discussion: Andrea seems well involved in the field and is expected to be a wonderful addition to our board.

**20180623.2** That the SCRID board approve the appointment of Marcus Gunter as Professional Development Committee Co-Chairperson.

**Background:** Marcus has been a member and supporter of SCRID since early 2017. He was interviewed by Peggy Huber and Amanda Carso and has submitted his letter of intent to serve and resume. We look forward to welcoming him to the SCRID leadership family.

Author: Amanda Carso, PDC Committee Chairperson

Motion by: Peggy Huber      Second by: Stephanie Webb      Vote: (4/0/0)      Motion Carries

Discussion: Welcome!

**20180623.3** That the SCRID board approve the financial obligation of approximately eleven thousand dollars (**\$11,000**) for a collaborative ProTactile ASL training in Spring of 2019.

**Background:**

At the conclusion of the ProTactile ASL (PTASL) training held last January, 2018, I was contacted by a board member of San Diego County RID about a collaboration to bring PTASL to the Inland Empire and San Diego County area. We are also collaborating with So Cal Association of the Deaf-Blind, Roberto Cabrera, President. A planning committee was convened Roberto Cabrera, SCADB President (principal organizer); Peggy Huber, SCRID President; Jennifer Pelloni, SDCRID President; and Jerrin George, SCRID Website Committee Chair & Support Services Coordinator for the 2018 PTASL training). We met via video conference on May 22, 2018.

Presidents of all three organizations agreed to bring the proposal to organize a PTASL training with Jelica Nuncio and a co-presenter for Spring of 2019. A projected budget of approximately \$11,000 was created. SDCRID was unable to secure financial obligation for half of the budget expenses, and the SCRID board is being asked in this motion to oblige to guarantee the full amount of approximately \$11,000.

There was no loss of profit from the January 2018 PTASL training. With sponsorships and registration income, I do not expect for there to be a loss so great, though it may be wise to expect some loss. The number of registrants for the entire training may be as low as 20 (10 each DB/sighted interpreters).

A 2018-2019 budget line-item should be established under “Special Events” for this obligation. More details will be sought from Jelica by SCADB president, and progress will be reported at board meetings.

Author: Peggy Huber

Motion by: Peggy Huber      Second by: Cynthia Herbst      Vote: (4/0/0)      Motion carries.

Discussion: Discussed the roles of organizers of this event as well as details such as registration caps, fees, presenters, and anticipated timing. The board understands this is a high budget and low registrant training, but feels confident it will succeed financially and relationally, and recognizes the importance of such a training. With the clear understanding that we retain the right to cancel the event and avoid expenses if needed, the board reached consensus on approval.

#### **b. 2018-2019 Meeting & Event Schedule**

July (no board meeting)

- Budget Deadline - **31 July** FY1819 budget proposals due
- Financial Audit - **04 Aug**

Aug Board Meeting: **25 Aug** Face-to-face with a training afterward

Sept Board Meeting: **14 Sep** Online

**SCRID member free event: 13 Oct**

Oct Board Meeting: **26 Oct** Online

Nov Board Meeting: **30 Nov** Online

Dec: Dark

Jan Board Meeting: **19 Jan** Face-to-Face

- **Select elections ad hoc committee chair**

Feb Board Meeting: **08 Feb** Online

- **Call for nominations**

March Board Meeting: **08 March** Online

April Board Meeting: **26 April** Online

- **E-ballots to membership**

May Board Meeting: **18 May** Face-to-Face. Annual Membership Meeting

June Board Meeting: **22 June** Face-to-Face. Annual Board Meeting/training/retreat

#### **c. Face-to-face Meetings Going Green**

Background: Since agendas, minutes and reports are posted online we will discuss the option of adopting an environmentally friendly policy of providing digital rather than paper copies during face-to-face meetings of the board.

Discussion: After a discussion of pros and cons of this suggestion, the board determined to regularly print only agendas and annually print the annual budget. This decision will be entered into the PPM and notification will be added to the website. No motion required.

*Note: At this point proceedings were placed on hold to provide tech training due to scheduling conflicts for some. The meeting was recessed 12:40 - 1:38p for this purpose. At 2:00 both CMP co-chairs had to leave the meeting.*

## **8. Old Business -**

### **a. Special Event - SCRID Member Free Event**

- i. Coordinators: Lena Serrano & Stephanie Webb, supported by PDC
- ii. Presenter & Topic: Roberto Sandoval: Hard & Soft Skills, Ethical decision-making
- iii. Oct 13, 2018
- iv. Promo date projection, July 15, 2018**

Updates given and assignment delegation clarified. We expect to be on track to begin promoting the event by 15 July.

## **9. President's Report – Peggy Huber**

- a. See [Presidents Report June 23 2018.pdf](#)
- b. Additional Details: Note that the President's conference expenses are lower this year due to her service co-chairing a conference committee and sharing a hotel room. Also, provided a recap of events transpiring thus far in RID's CEO search and selection and requested mindfulness of our roles when discussing the matter.

## **10. Vice President's Report – Cynthia Herbst**

- a. See [Vice President's Report June 2018.pdf](#)
- b. Additional Details: Discussed a mentoring process to offer interpreters during our three SCRID face-to-face meetings held through the year. This program will be lead by a MAL (tbd) and the VP. Any interested interpreter may participate; priority will be given to SCRID members.  
While developing pay rates for interpreters working at board face-to-face meetings, both on-call and working rates are being incorporated. The contracting form will include the option to donate services.  
The VP is also helping out in processing the remaining Independent Study CEUs.

## **11. Treasurer's Report— Anne Jackson**

- a. See [2018.05 P and L FY 2017-2018.pdf](#) and [2018.05 - TR Annual Report.pdf](#)
- b. Additional Details: QuickBooks is up to date. The numbers on these reports always includes a delay in actual transactions due to paypal collection v. bank transfer times. Today's report doesn't include PayPal transactions beyond March.

## **12. Member-at-Large Reports:**

- a. **MAL Deaf** – Vacant
- b. **MAL IDP** – Vacant
- c. **MAL Diversity** – Vacant

## **13. Secretary's Report- Stephanie Webb**

- a. See [Secretary Report SCRID 06.23.2018.pdf](#)
- b. Additional Details: None

## **14. Standing Committee Reports**

- a. CMP – Vacant – (Peggy) - Activity:
  - i. Two Independent Study case final submission complete
  - ii. Two Indep Study cases pending  
SCRID is still not accepting new submissions to process due to CMP vacancy. These two remaining cases are due in August.
- b. PDC – Amanda Carso & Marcus Gunter, Co- Chair
  - i. See [PDC- Annual Rpt 2017\\_18 - Google Docs.pdf](#)
  - ii. Additional Details: Co-chairs will be working to survey members on what they'd like to see from SCRID the coming year. Results will be used to plan PDC events. Otherwise, as the PDC co-chairs are both new much of their work is currently organization. Various items were transferred from the PR chairs to the PDC chairs.
- c. Membership – Bob LoParo & Andréa Lust, Co- Chairs
  - i. See [Membership Committee Report June 2018.pdf](#)
  - ii. Additional Details: Peggy and Bob will be meeting soon to work on Wild Apricot.
- d. Public Relations – Beth D'Addario & Lena Serrano, Co-Chairs
  - i. See [PR Report June 2018.pdf](#)
  - ii. Additional Details: Co-chairs are working on the proposed FY1819 budget and selecting events to attend to represent SCRID. Co-chairs have a planning meeting scheduled for 5-6 July.
- e. Website Committee – Jerrin George, Chair
  - i. Absent. No discussion.
- f. Newsletter Committee – Brenda Pluntze, Chair
  - i. Absent. No discussion.

Note: In July there is no board meeting but we will add three new MALs: Lena - Diversity, Paola - IDP, and Jerrin - Deaf. As there will be less than 1 year left in the term the executive board can approve the appointments via email and report on the decision during the August board meeting.

**15. Announcements:**

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**16. Adjourn: 2:47pm**