

20181130.1 The SCRID board to approve the PDC committee purchasing a projector and portable screen in the amount of approx. \$800.00 for events and meetings.

Author: Amanda Carso

Motion by: Anne Jackson

Second by: Cynthia Herbst

Discussion: None. Input was shared via email between meetings.

Vote: (4/0/0) Motion Carries

Background - SCRID has been utilizing Peggy Huber's projector for some time now. It is not an effective long term solution to rely on a member's device and SCRID would benefit from having its own in the event that on-location technology doesn't work effectively.

Projector:	539.39
Protection:	19.56
Projector Screen:	199.99
Shipping:	<u>41.06</u>
Total:	\$800.00

The device to be purchased:

https://www.amazon.com/Optoma-HD27-Lumens-Theater-Projector/dp/B01JR7G672/ref=mp_s_a_1_12?ie=UTF8&qid=1539708783&sr=8-12&pi=AC_SX236_SY340_QL65&keywords=projector+1080p

Warranty, 4 year (To be selected at checkout on Amazon before purchase is complete)

Backdrop Stand:

https://www.amazon.com/gp/product/B00G03V1UO/ref=ox_sc_act_title_1?smid=A3GRU8YP8FS2QJ&pse=1

Rationale - Owning our own projector would allow us to proceed without difficulty. The proposed cost of \$800.00 will cover the cost of the projector and a four year warranty and portable screen. The projector will be of quality to project everything from slideshows to video conferencing at meetings and conferences.

Treasurer's Fiscal Impact Statement -

We definitely have the money to purchase the projector and screen. I will attach a Profit and Loss for this fiscal year to date and you will notice that even with the free Members Only workshop (expenses of \$2,382.56), we still have \$1,000 in profit to date. This is a fantastic position.

20181130.2 To approve the letter of resignation from PDC Co-chair Amanda Carso, with our gratitude.

Author: Peggy Huber

Motion by: Peggy Huber

Second by: Jerrin George

Discussion: Stephanie expressed gratitude for Amanda's dedication and experience, and the hope she rejoins the Board when situations allow. Cindy expressed many thanks and best wishes!

Vote: (4/0/0) Motion Carries

Background: Amanda's letter of resignation was received via email on November 8, 2018. It is the board's hope that Amanda will consider joining us at a future date. She will be missed!

B. Length of board of director meetings

1. Meetings are running over-time due to lengthy oral reports and discussions. An email discussion was conducted to address solutions:

- a) General consensus was to hold to the 2-hour time allotted for meetings.
- b) Meetings should start on time - it is strongly recommended that members sign in early to address any technical issues they may have. Meetings will begin once quorum (4 officers) have joined the meeting.
- c) **Committee report line-up can be rotated to allow fair opportunity to speak.**
- d) **All leadership members commit to submitting and posting reports in advance of meetings (deadline is 5 days in advance). Reports should be reviewed by the leadership prior to the meeting. Real-time signed reports should include only items for discussion and responding to questions.**
- e) Motions should be submitted and thoroughly developed 2 weeks prior to meetings.
- f) Leadership members will use discernment when contributing to online discussions; discussions should be relevant, committee and project development should take place between meetings.
- g) RRO motion protocol should be used to extend meeting adjournment.

Discussion: Reminder that meeting time is intended for informational rather than discussion purposes. However, due to multiple late report submissions this month a discussion was held re: how to address this issue. Ideas shared: personal as well as group email reminders to post reports; a buddy-system of sorts for those who repeatedly post late; place late- or not-posted reports at the end of the agenda and allow presentation at that point if time allows; tech support if needed (Jerrin and Peggy volunteered to post reports emailed to them in this instance). It was suggested the Secretary schedule multiple group reminders prior to meetings, however concern was noted regarding a deluge of calendar reminders.

It is inconsiderate and time consuming for all when reports are posted late. This also causes the President to be uninformed while conducting the meeting. Note: reports are due either via email or posted online five days prior to meetings. Calendar reminders are set to go out six days prior to meeting.

C. Organizational membership - spoken language interpreter referral agency criteria

- a) Numerous thoughtful responses from SCRID leadership regarding this issue - thank you!
- b) The President will meet with the Membership Committee (and others who wish to participate) to review suggestions and propose policy in January or February 2019.

Discussion: None of the RID, CAD or NAD have policies on this and the RID referral agency task force seems to no longer be putting out related discussion. In Jerrin's contact with the NAD they thought it was an interesting topic and told him they'd keep him informed if they move on it at all; the CAD replied they don't see a need for this type of monitoring of member agencies. Peggy is aware of a Region V AC who has an ad hoc task force looking into the matter. We'll keep an eye out for their results.

In the meantime, discussion will be postponed until January, at which time a task force will be established to look into criteria and protocol for organizational members. At this point the task force will likely consist of Bob, Andréa, Cindy, Stephanie, and Peggy. Peggy would like to have the MALs involved as well. Jerrin is happy to participate in discussion and modify the webpage in response to determinations, but will not be serving as a member of the task force. Potential ideas to discuss: values and commitment statement to agree to upon joining, initial light screening of organizations, post requirements online (serve as a guide for agencies applying).

VII. Old Business

A. SCRID charitable funds:

1. Establishment documentation & organizational structure is needed for the PPM.

Place names for responsible board member below for each fund.

- (1) Lou Fant Memorial Fund - Cindy Herbst
- (2) Gary Sanderson Scholarship - None - shared Google Drive Folder
- (3) Catastrophic Need Fund - None - shared Google Drive Folder
- (4) Promoting these funds

Discussion: Cindy has been developing the Lou Fant Memorial Fund PPM, but having trouble getting requested input from leadership. Once she has the box of materials from Beth she'll be able to work on the Gary Sanderson Scholarship PPM. Following these she'll work on the Catastrophic Need Fund PPM. Promotions, beyond the buttons already posted online, will be held until the related PPM information is developed.

Action Item (ALL): Review and provide feedback on PPM materials, particularly re: structural and programmatic ideas.

Action Item (Beth): Deliver the box with Gary Sanderson information to Cindy.

Action Item (Cindy): Add some simple information for the Lou Fant button on the website as a placeholder for future, more developed info.

B. Special Event: PTASL training (Peggy)

1. Co-hosting with SCADB & SDCRID

- 2. Schedule of 2-Day pre-PTASL
 - December 1 & 2 - San Bernardino
 - February 23 & 24 - San Deigo
 - March 9 & 10 - Orange County

3. Promotions have been sent out - PR resources?

Discussion: Tomorrow's training has approximately three DeafBlind, eight Deaf community, and five interpreter members registered. Many of the presenters for these trainings are doing so for the first time and honing their skills. This makes for a wonderful opportunity all around!

C. Recruiting SCRID leadership

Discussion: Notices have gone out in the Newsletter, on facebook, through direct contact and the leadership orientation trainings. Cindy suggested we send multiple blasts, as was done prior to the Jubilee. She'd rather have people inundated and aware than surprised at election time. Peggy has personally contacted individuals.

Action Item (ALL): Personally contact individuals for recruiting purposes & report back.

VIII. President's Report – Peggy Huber

- A. See [Presidents Report Nov 30 2018.pdf](#)
- B. Officers please consider stepping in for Peggy on the Region V Presidents' Council calls. They will be looking for ACs for support on the national conference. Peggy won't be doing that this year but it would be a great benefit for the chapter and bring additional funds if someone would be willing to do this. Please consider and let Peggy know if you're willing to sub in during these calls and/or support the national conference in this way.

IX. Vice President's Report – Cynthia Herbst

- A. See [November 2018 Vice President's Report.pdf](#)
- B. Officers please provide feedback on the PPM work. The previously discussed mentorship opportunity during meetings grew too complex under her initial envisioning. This item would be better reframed more simply and moved to a committee for development.

X. Treasurer's Report— Anne Jackson

- A. See [P and L 2018.07 thru 2018.10.pdf](#) and [Treasurer Notes Nov 2018.pdf](#)

XI. Member-at-Large Reports:

- A. **MAL Deaf** – Jerrin George
 - 1. See [DMAL Report Nov 2018](#)
- B. **MAL IDP** – Paola Morales
 - 1. No report offered
- C. **MAL Diversity** – Vacant

XII. Secretary's Report- Stephanie Webb

- A. See [Secretary Report SCRID 2018.10.26.pdf](#)

XIII. Standing Committee Reports

- A. Newsletter Committee – Brenda Pluntze, Chair
 - 1. No report offered.
 - 2. Peggy requested officers please submit materials. Remember they should be Deaf-friendly as well.
 - 3. Action Item (Stephanie): Submission of PPO CEU information
 - 4. Action Item (Peggy/Cindy): Peggy will help Cindy upload the ASL version of the Foundations information.

- B. CMP – Vacant
 - 1. Peggy: CEUs have been approved for the January workshop

- C. PDC – Marcus Gunter, Chair
 - 1. January 19 F2F Meeting - “Analyzing Real Life Decisions” with Marcus Gunter and David Rice
 - 2. Annual Membership Meeting - “Interpreting in OB-GYN Settings” (Pending) with Trisha Bear (medical interpreting specialist)

- D. Membership – Bob LoParo & Andréa Lust, Co-Chairs
 - 1. See [Membership Committee Report November 2018.pdf](#)

- E. Website Committee – Jerrin George, Chair/ Amy Grindrod, Assistant
 - 1. See [Website Chair Report Nov 2018](#)
 - 2. Website UX design is progressing. A new logo design will soon be sent to officers for review. If approved, a motion will be submitted for adoption at our next meeting.

- F. Public Relations – Beth D’Addario & Lena Serrano, Co-Chairs
 - 1. See [SCRID Public Relations Report Nov 2018.pdf](#)
 - 2. Note: Cindy interpreted Beth’s report. Beth was unable to interact in GTM, so logged in and was on the phone with Cindy as well.
 - 3. One of the agenda items for PR’s upcoming meeting will be the promotions contact list and how to better get info to the community.
 - 4. Action Item (Beth/Lena): Add Peggy to the promotions email list so she can see what’s being sent out.
 - 5. Action Item (Beth/Lena/Jerrin): Discuss the domino effect and schedules of promotions for the community between meetings. Peggy can set up GTM if you’d like to use that, just let her know.

XIV. Announcements:

- A. Tuesday 04 December will be the third Leadership Orientation online training: PPM 1. The first two were well attended, with Bob’s maxed out at 15 participants. These are being recorded for future use, and the link to the first training has been shared. Please join if possible; they will be very beneficial trainings.

- B.** December SCRID will be dark. Next board meeting will be a face-to-face held 19 January 2019 at Mt. Sac.
- C.** Foundations I, II and III trainings will be coming soon to the area: 04 - 06 January 2019, 15-17 March 2018, and 22 - 24 February 2019 respectively.

XV. Adjourn: 8:08pm