

SCRID Elections Protocol

Elections are to take place in odd years

An ad hoc election committee should be convened in January of election years.

The chairperson will manage the execution of*:

1. Call for nominations
 - a. Call for nominations should be published in February
 - b. Call for nominations may be published using:
 - i. Website home page
 - ii. Facebook, Twitter or other social media
 - iii. Membership email system
 - c. Calls for nominations should have a submission deadline of March 1
 - d. Call for nominations should state that all board positions are open for nominations
 - e. All nominees, including existing board members eligible and interested in running for a second term must submit the following:
 - i. Nomination or endorsement by another current SCRID member in good standing
 - ii. Statement of intent to run for office, stating the position desired (to be published in ballot)
 - iii. Resume indicating qualification for office
 - iv. Verification of RID certified or associate membership
2. Ballots
 - a. Ballots should be published by March 15
 - b. The election may be conducted using an electronic survey software.
 - c. Ballots should include names of each nominee and statement of intent to run
 - d. **The ballots must include RID member number** in order to verify voting eligibility
 - e. Ballot submissions will be verified eligible through the Membership Committee. Approved ballots will be forwarded to the Elections committee for counting.
 - f. Instructions for participation in the election may be distributed using:
 - i. Website
 - ii. Facebook, Twitter or other social media
 - iii. Yahoo groups email
 - g. Electronic ballots should have a submission deadline of 1 week prior to the Annual Membership Meeting.
3. Counting ballots
 - a. Electronic and paper ballot submissions will be verified as eligible by the Membership Committee.
 - b. Approved ballots will be forwarded to the Elections committee for counting.
4. Voting:
 - i. Each eligible voting member of this corporation is entitled to one vote in meetings, referenda and elections
 - ii. Eligible voting members means:
 1. A SCRID certified or associate member in good standing **AND**
 2. An RID member in good standing
 - iii. RID membership is verified by a valid RID member number provided by SCRID members in SCRID member records
 - iv. Contested ballots (more than one candidate per position):
 1. **A quorum of 6% of eligible voting members** must be received for the election results to be valid
 2. Candidates are awarded based on the person who receives the most votes in the election
 - v. Uncontested ballots (only one candidate per position):
 1. A ballot of uncontested candidates must be distributed to members as indicated above
 2. Write-in options can be made available for each position, however, rules for candidates apply to write-in candidates, and required documents must be submitted to the elections committee immediately upon ballot submission
 3. New ballots will not be distributed with write-in candidate names. Votes for write-in candidates will be counted along with published candidates
 4. **A quorum of 6% of eligible voting members** must be received for the election results to be valid
5. Publishing results of ballots

- a. All candidates will be notified via email of the election results, or in person if in attendance at the Annual Membership meeting
 - b. Announced at the Annual Membership and entered into the official minutes
 - c. Results will also be distributed using:
 - i. Website
 - ii. Facebook, Twitter or other social media
 - iii. SCRID member database email
6. Special Elections:
- a. Special elections are called when there is a vacancy to be filled with an excess of 1 year remaining in the current term.
 - b. An ad-hoc Special Elections Committee will be convened by the board of directors for the purpose of conducting the special election.
 - c. The protocol above will be followed, with the exception of the timeline for all items above.
 - d. Timeline for the special elections process will be determined by the Special Elections committee chair, in collaboration with the board of directors/president.

*Dates for deadlines are approximate